



# CITY KIDS COORDINATOR

## Geelong

### ABOUT CITY ON A HILL

City on a Hill began with a small team and a big vision to make a difference in our world for the glory of God. Since our inception in Melbourne in 2007, we have witnessed a special work of God's grace as he has united hundreds of men and women around the mission of 'knowing Jesus and making Jesus known'. City on a Hill now meets across five locations in three cities – including Geelong, a congregation which began in October 2013, and is now a community of close to 400 people.

While our story is characterised by constant change and growth, we have maintained an enduring commitment to Christ and his call on our lives in this generation. We are committed to raising up gospel hearted leaders, to build healthy churches, which will reach and serve cities with the gospel of Jesus.

### ROLE SUMMARY

City on a Hill Geelong is seeking to employ a City Kids Co-ordinator. This is a part time position, 2 days per week.

The City Kids Co-ordinator is responsible for managing the Sunday kids' program, helping our children to 'know Jesus and make Jesus known'. The City Kids Co-ordinator will create a safe and positive environment for children to experience Jesus through God's word. They will lead a team of volunteers and will model a personal and growing relationship with Jesus Christ.



They will effectively partner with children and their families to implement the vision and mission of City on a Hill.

City on a Hill Geelong currently meets at St Matthews East Geelong (230 McKillop Street).

## RESPONSIBILITIES

1. Lead our children to 'know Jesus and make Jesus known' by cultivating a children's ministry that is engaging, fun and brings the good news of Jesus to City on a Hill's children.
2. Managing the efficient and effective operations of the City Kids Sunday program.
3. Recruit, manage and develop leaders and volunteers.
4. Oversight of the curriculum including the development of new material and the assessment and fine-tuning of existing material; ensuring that the curriculum is faithful and engaging.
5. Work with the Lead Pastor to ensure healthy integration between children's ministry and the wider church body.
6. Implement policies as directed by the Operations team to ensure that City Kids is compliant in all areas.

## KEY SKILLS AND GIFTING

1. A demonstrated love for Jesus and his people.
2. Willingness to commit to the vision and mission of the church as a member of City on a Hill.
3. A robust understanding of the Gospel and the Scriptures (formal theological education will be well regarded, either completed, in progress or willing to commence).
4. Fulfil the character qualifications outlined for deacons in 1 Timothy 3:8-13.
5. Ability to recruit, lead and develop volunteer leaders.



6. Demonstrated ability to teach and disciple children.
7. Experience providing direction and oversight of a children's ministry program.
8. Ability to effectively and efficiently communicate, manage time, and prioritize duties and responsibilities.
9. Able to maintain trust and confidentiality when handling sensitive information.

## CHARACTER

All City on a Hill staff must hold a current Working with Children Check (Blue Card), have a National Police History Check that returns no disclosed outcomes that would exclude them from the role, and uphold the standards outlined in the Anglican Church of Australia [Faithfulness in Service](#) code of personal behaviour for church workers.

## HOW TO APPLY

To apply for the role please send your current resume along with an application letter addressing the key skills, gifting and character requirements to [hr@cityonahill.com.au](mailto:hr@cityonahill.com.au). Also include contact details of at least two referees most familiar with your relevant skills to this role.

For more information please contact us on 03 9640 0990, or email [hr@cityonahill.com.au](mailto:hr@cityonahill.com.au).

***Applications close 28 June 2019***