



## EXECUTIVE DIRECTOR

### Brisbane

#### ABOUT CITY ON A HILL

City on a Hill began with a small team and a big vision to make a difference in our world for the glory of God. Since our inception in Melbourne in 2007, we have witnessed a special work of God's grace as he has united hundreds of men and women around the mission of 'knowing Jesus and making Jesus known'. City on a Hill now meets across five locations in three cities – including Brisbane, a congregation which began in 2016, and is now a community of over 300 people.

While our story is characterised by constant change and growth, we have maintained an enduring commitment to Christ and his call on our lives in this generation. We are committed to raising up gospel hearted leaders, to build healthy churches, which will reach and serve cities with the gospel of Jesus.

#### ROLE SUMMARY

City on a Hill Brisbane is seeking to employ an Executive Director. This is a part time position, 2.5 days per week.

The Executive Director will be someone of exceptional character and vision – with a fine attention to detail, and capable of crafting bold, imaginative and practical strategies to further God's kingdom. This is a significant appointment in providing strategic support to the City on a Hill: Brisbane Lead Pastor.

City on a Hill Brisbane currently meets in Palace Barracks Cinemas in Brisbane's CBD.



## RESPONSIBILITIES

1. Supporting the Lead Pastor in executing the mission of knowing Jesus and making Jesus known.
2. Identifying, recruiting, training and supporting our Sunday Service Ministry Team Leaders and team members.
3. Coordination of our Communications team, including in-service elements and online media strategy.
4. Management of various special projects and coordinating event teams
5. Ongoing ministry evaluation and assessment of ministry health
6. Functioning as one of the City on a Hill: Brisbane pastors helping to provide leadership, shepherding, care, teaching, and wisdom.

## REQUIRED SKILLS, CHARACTER AND EXPERIENCE

The following skills and experience are deemed essential for the fulfilment of this role:

1. Fulfil the qualifications of an elder as laid out in 1 Timothy 3:1-7, Titus 1:5-9, and 1 Peter 5:1-4.
2. A robust understanding of the Scriptures and the centrality of the Risen Christ.
3. A life that exemplifies a desire to know Jesus, shown through a growing relationship with Christ in prayer, devotion to the word, worship and discipleship.
4. A heart to make Jesus known, shown through a deep love for the lost and a bold witness to share the good news of Jesus' death and resurrection to a perishing world.
5. Experience in leading leaders and a demonstrated ability to cast vision, recruit, assess and deploy leaders and 'equip the saints for the work of ministry'.
6. Excellence in professional skills such as time-management, efficiency, work-capacity, written and verbal communication, organisation, and meeting engagement.

The following skills and experience are desirable for the fulfilment of this role:

1. Completed or working towards a theological degree from an evangelical bible college
2. Prior work experience on a church staff team



All City on a Hill staff must hold a current Working with Children Check (Blue Card), have a National Police History Check that returns no disclosed outcomes that would exclude them from the role, and uphold the standards outlined in the Anglican Church of Australia [Faithfulness in Service](#) code of personal behaviour for church workers.

## HOW TO APPLY

To apply for the role please send your current resume along with an application letter addressing the key skills, gifting and character requirements to [hr@cityonahill.com.au](mailto:hr@cityonahill.com.au). Also include contact details of at least two referees most familiar with your relevant skills to this role.

For more information please contact us on 03 9640 0990, or email [hr@cityonahill.com.au](mailto:hr@cityonahill.com.au).

***Applications close 24 June 2019***